

Chapter 132D-116 WAC
PARKING AND TRAFFIC REGULATIONS
(Formerly chapter 132D-16 WAC)

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WAC

132D-116-010	Authority.
132D-116-020	Purpose.
132D-116-030	Definitions.
132D-116-040	Applicable traffic rules and regulations.
132D-116-050	Parking and traffic responsibility.
132D-116-060	Permits required for motor vehicles on campus.
132D-116-070	Authorization for issuance of permits.
132D-116-080	Parking fees.
132D-116-090	Valid permits.
132D-116-100	Display of permit.
132D-116-110	Transfer of permits.
132D-116-120	Permit revocation.
132D-116-130	Right to appeal permit revocation.
132D-116-140	Responsibility of permit holder.
132D-116-150	Right to refuse permit.
132D-116-160	Allocation of parking spaces.
132D-116-170	Parking within designated spaces.
132D-116-180	Night parking.
132D-116-190	Regulatory signs and directions.
132D-116-200	Speed limit.
132D-116-210	Special traffic and parking regulations authorized.
132D-116-220	Two-wheeled motor bikes or bicycles.
132D-116-230	Report of accidents.
132D-116-240	Enforcement.
132D-116-250	Issuance of traffic citations.
132D-116-260	Fines and penalties.
132D-116-270	Appeal of fines and penalties.
132D-116-280	Liability of college.
132D-116-290	Effective date.
132D-116-300	Severability.

WAC 132D-116-010 Authority. Pursuant to the authority granted by RCW 28B.50.140(10), the board of trustees of Community College District No. 4 empowers the dean of administrative and student services to make rules and regulations for pedestrian and vehicular traffic on property owned, operated or maintained by the college district.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-010, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-020 Purpose. The rules and regulations contained in this chapter are established for the following purposes:

- (1) To protect and control pedestrian and vehicular traffic on property owned, operated and maintained by the college district.
- (2) To assure access at all times for emergency traffic.
- (3) To minimize traffic disturbances.
- (4) To facilitate the operation of the college by assuring access for vehicles.
- (5) To regulate the use of parking spaces.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-020, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-030 Definitions. For the purposes of this chapter, the following definitions and terms shall apply:

- (1) **Board:** The board of trustees of Community College District No. 4, state of Washington.

(2) **Campus:** Any or all real property owned, operated, controlled or maintained by Community College District No. 4, state of Washington.

(3) **College:** Skagit Valley College and any other community college centers or facilities established within Community College District No. 4.

(4) **Faculty members:** Any employee of Community College District No. 4 who is certified to teach in a community college in the state of Washington.

(5) **College disciplinary court:** The court system established by chapter 132D-120 WAC.

(6) **Security officer:** An employee of the college accountable to the dean of administrative and student services and responsible for campus security, safety, and parking and traffic control.

(7) **Staff:** The administrative and classified members employed by the college.

(8) **Students:** Any person enrolled at the college.

(9) **Vehicle:** An automobile, truck or other such vehicle and two-wheeled vehicles powered by a motor.

(10) **Visitor:** Persons who come upon the campus as guests, and persons who lawfully visit the campus for purposes which are in keeping with the college's role as an institution of higher learning in the state of Washington.

(11) **Permanent permit:** A permit which is valid for a college quarter, year or a portion thereof.

(12) **Temporary permit:** A permit issued in lieu of a permanent permit for a period determined on the permit.

(13) **Handicapped permit:** A permit issued to a person with a physical, mental or sensory impairment.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-030, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-040 Applicable traffic rules and regulations. The traffic rules and regulations which are applicable upon the campus are:

(1) The motor vehicle and traffic codes of the state of Washington.

(2) Local traffic ordinances of the respective college facilities established within Community College District No. 4.

(3) The traffic rules and regulations of federal, state or local agencies who rent, lease or otherwise provide facilities for the use of the college.

(4) The rules and regulations described in this chapter.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-040, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-050 Parking and traffic responsibility. The responsibility for parking and traffic management on campus shall be vested in the dean of administrative and student services and his or her appointed security officer(s) or designee(s).

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-050, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-060 Permits required for motor vehicles on campus.

Students, faculty members, staff members, guests and visitors shall not stop, park or leave a vehicle whether attended or unattended upon the campus without a parking permit issued pursuant to this chapter; provided, the permit shall not be required of visitors who park in specifically marked visitor areas and the exemptions from traffic and parking restrictions set forth in this chapter.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-060, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-070 Authorization for issuance of permits.

Parking permits shall be issued to students, faculty members, staff members, guests and visitors of the college pursuant to the following regulations:

(1) The dean of administrative and student services is authorized to issue parking permits to students upon the registration of their vehicle with the college at the beginning of each academic period; provided, the academic period shall not include summer school.

(2) Faculty, staff, and employees may be issued parking permits if they register their vehicle upon employment with the college.

(3) Temporary visitor parking permits or special parking permits may be issued by the dean of administrative and student services or his or her designee(s) if issuance enhances the business or operation of the college.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-070, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-080 Parking fees.

Fees for parking in designated areas will be established by the board of trustees.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-080, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-090 Valid permits.

The following are valid parking permits, provided they are properly displayed and unexpired:

- (1) A permanent permit.
- (2) A temporary permit.
- (3) A handicapped permit.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-090, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-100 Display of permit.

(1) A permanent permit shall be displayed affixed to the inside of the rear window on the lower left corner directly behind the driver. If the vehicle is a convertible or has no rear window, the permit shall be affixed to the top center of the windshield.

(2) Permits for motorcycles shall be affixed in visible locations.

(3) A special or temporary parking permit shall be placed within the vehicle where it can be plainly observed.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-100, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-110 Transfer of permits. Parking permits are not transferable.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-110, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-120 Permit revocation. Parking permits are the property of the college and may be recalled by the dean of administrative and student services or his or her designee(s) for any of the following reasons:

- (1) When the purpose for which the permit was issued changes or no longer exists;
- (2) When a permit is used by an unregistered vehicle or by an unauthorized individual;
- (3) Falsification on a parking permit application;
- (4) Continued violations of parking regulations; or
- (5) Counterfeiting or altering a parking permit.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-120, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-130 Right to appeal permit revocation. When a parking permit has been recalled as provided by this chapter, such action may be appealed pursuant to WAC 132D-120-230 through 132D-120-290.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-130, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-140 Responsibility of permit holder. The permit holder is responsible for the vehicle to which the permit is affixed. Therefore, he or she will be held responsible for any violations charged to that vehicle. However, an operator of a vehicle will not be relieved of responsibility for violating any rule of this chapter simply because he or she is not also the permit holder.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-140, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-150 Right to refuse permit. The dean of administrative and student services may refuse to issue a parking permit when it is deemed in the best interests of the college to do so.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-150, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-160 Allocation of parking spaces. The parking space available on campus shall be allocated by the dean of administrative and student services or his or her designee(s), in such a manner as will best effectuate the objectives [of] this chapter.

(1) Faculty and staff spaces will be so designated for their use; and

(2) Student spaces will be so designated for their use; provided, physically handicapped students may be granted special permits to park in close proximity to the classrooms used by such students; and

(3) Parking space will be designated for use of visitors on campus.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-160, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-170 Parking within designated spaces. (1) No vehicle shall be parked on the campus except in those areas set aside and designated pursuant to this chapter.

(2) Parking in designated areas will be strictly enforced between the hours of 7 a.m. and 4 p.m., Monday through Friday.

(3) All vehicles shall follow traffic arrows and other markings established for the purpose of directing traffic on campus.

(4) In areas marked for diagonal parking, vehicles shall be parked at a forty-five degree angle, facing in, with no part of the vehicle extending more than two feet beyond the yellow line or barrier.

(5) In areas marked for parallel or right-angle parking, space or stall markings will be observed.

(6) No vehicle shall be parked so as to occupy any portion of more than one space or stall as designated within the parking area. The fact that other vehicles may have been so parked as to require the vehicle parked to occupy a portion of more than one space or stall will not constitute an excuse for a violation of this section.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-170, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-180 Night parking. Night students, faculty members, visitors and guests may park in any of the spaces or stalls designated in this chapter on a first-come, first-served basis between the hours of 4 p.m. and 7 p.m. Whidbey students are restricted to the student parking lots on the Whidbey Campus at all times.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-180, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-190 Regulatory signs and directions. The dean of administrative and student services or his or her designee(s) is authorized to erect signs, barricades and other structures and to paint marks or other directions upon the entry ways and streets on campus and upon the various parking lots owned or operated by the college. Such signs, barricades, structures, markings and directions shall be so made and placed as (in the opinion of the dean of administrative

and student services or his or her designee(s)) will best achieve the goals of this chapter.

(1) Drivers of vehicles shall obey the signs, barricades, structures, markings and directions erected pursuant to this section. Drivers shall also comply with the directions given them by a campus security officer controlling and regulating traffic.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-190, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-200 Speed limit. No vehicle shall be operated on the campus at a speed in excess of ten miles per hour or in excess of the posted speed limit.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-200, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-210 Special traffic and parking regulations authorized. Upon special occasions causing additional and/or heavy traffic and during emergencies, the dean of administrative and student services or his or her designee(s), is authorized to impose additional traffic and parking regulations to achieve the objectives of this chapter.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-210, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-220 Two-wheeled motor bikes or bicycles. (1) All two-wheeled vehicles powered by a motor or foot shall park in spaces designated by the security officer.

(2) No vehicle shall be ridden on the sidewalks on campus at any time unless authorized by the dean of administrative and student services or his or her designee(s).

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-220, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-230 Report of accidents. The operator of any vehicle involved in an accident on campus where injury or death of any person results, or where either or both vehicles is damaged in any amount, shall within twenty-four hours make a written report of the accident to the dean of administrative and student services. This report does not relieve any person so involved in an accident from his or her responsibility to file a state of Washington motor vehicle accident report.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-230, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-240 Enforcement. (1) Enforcement of the parking rules and regulations will begin the first week of classes of fall quarter and will continue until the end of spring quarter. These rules

and regulations will not be enforced during summer quarter, Saturdays, Sundays and official college holidays.

(2) The dean of administrative and student services or his or her designee(s), shall be responsible for the enforcement of the rules and regulations contained in this chapter. The dean of administrative and student services is authorized to delegate this responsibility to the campus security officer or other subordinates.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-240, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-250 Issuance of traffic citations. The dean of administrative and student services, his or her appointed security officer, or his or her designee(s) may issue citations for any violations of these rules and regulations. Such citations shall include the date, approximate time, vehicle identification number, infraction, name of the issuing officer and schedule of fines. The traffic citations may be served in person, by mail, or by attaching a copy to a prominent place on the outside of the vehicle.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-250, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-260 Fines and penalties. The dean of administrative and student services or his or her designee(s) is authorized to impose fines and penalties for the violation of rules and regulations contained in this chapter.

(1) The following \$5.00 citations will be issued for any of the following violations of the campus parking regulations. The fee will be reduced to \$2.00 if paid within 24 hours.

- (a) No valid parking permit displayed.
- (b) Parking out of designated parking space.
- (c) Overtime parking.
- (d) Occupying more than one parking space.
- (e) Blocking traffic.
- (f) Parking in a reserved or restricted area.
- (g) Parking in a driveway or walkway.
- (h) Parking on grass or landscaped area.
- (i) Failure to display handicapped permit.

(2) A \$10.00 fine will be issued for any of the following violations of the campus parking regulations:

- (a) Use of forged, stolen, or transferred parking permits.
- (b) Parking in a loading zone.

(3) A \$15.00 fine, also subject to being towed away at the owner's expense, will be issued for any of the following violations of the campus parking regulations:

(a) Parked in any space designated as handicapped parking where the parked vehicle does not have a handicapped permit.

- (b) Parked at an area designated as a fire lane.

(4) The dean of administrative and student services or his or her designee(s), shall be authorized to impound vehicles parked on college property.

(a) Vehicles left abandoned on college property for an unreasonable duration are subject to impoundment by the college, pursuant to

state law. An unreasonable duration is a period greater than five working days.

(b) Vehicles in violation of subsection (3) may be impounded.

(c) Vehicles involved in more than two violations of these regulations within a twelve-month period are subject to impoundment.

(d) Impoundment and storage expenses shall be borne by the owner of the impounded vehicle.

(e) The college shall not be liable for loss or damage of any kind resulting from such impoundment and storage.

(f) Impoundment of a vehicle does not remove the obligation for any fines associated with the citation.

(5) An accumulation of traffic violations by a student will be cause for disciplinary action, and the dean of administrative and student services shall initiate disciplinary proceedings against such student pursuant to chapter 132D-120 WAC.

(6) Fines will be paid in the front office at the registration window.

(7) Unpaid fines will be referred to the registration office for notation. When fines are unpaid, transcripts, quarterly grade reports, or permission to reregister may be withheld.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-260, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-270 Appeal of fines and penalties. Any fines and penalties levied against a violator of the rules and regulations in this chapter may be appealed pursuant to the provisions of chapter 132D-120 WAC.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-270, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-280 Liability of college. Except for the college owned and/or operated vehicles, the college assumes no liability under any circumstances for vehicles on campus.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-280, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-290 Effective date. These regulations shall be effective on the date of filing with the code reviser.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-290, filed 12/1/88, effective 1/1/89.]

WAC 132D-116-300 Severability. If any provision of this chapter is adjudged by a court to be unconstitutional, the remaining provisions shall continue in effect.

[Statutory Authority: RCW 28B.50.140. WSR 88-24-014 (Order 88-01), § 132D-116-300, filed 12/1/88, effective 1/1/89.]